

April 2016

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To-Do List

- File extensions for individual clients who will not meet April 15 filing deadline.
- Conduct reviews of clients' prior year returns to determine need for amended returns.

Key Compliance Dates

Friday, April 1 Semiweekly depositors deposit FICA and withheld income tax on wages paid on March 26-29.

Wednesday, April 6 Semiweekly depositors deposit FICA and withheld income tax on wages paid on March 30-April 1.

Friday, April 8 Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 2-5.

Monday, April 11 Tipped employees who received \$20 or more in tips during March report them to the employer on Form 4070.

Wednesday, April 13 Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 6-8.

Friday, April 15 Individuals file 2015 returns (Form 1040, Form 1040A, or Form 1040EZ); alternatively, file for an automatic six-month extension (Form 4868).

Partnerships file 2015 information return (Form 1065); alternatively, file for an automatic five-month extension (Form 7004).

Individuals and calendar-year corporations pay first installment of 2016 estimated tax.

Monthly depositors deposit FICA and withheld income tax for March.

Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 9-12.

Wednesday, April 20 Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 13-15.

Friday, April 22 Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 16-19.

Wednesday, April 27 Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 20-22.

Friday, April 29 Semiweekly depositors deposit FICA and withheld income tax on wages paid on April 23-26.

Notes
