

Items to Note

The main purpose of this conversion is to get your data ready for the following tax year. Therefore, viewing a Form 1040 or business equivalent form will not display the same results that had been filed. Some of the data is also placed in input fields that appear to be incorrect but are used as place holders. When the return has been proformad to the following year, these amounts will go to the correct input fields.

For the Individual program, additional data will be converted to help fill out an organizer. (An organizer is a questionnaire given to the client to help “organize” information for the following tax year.) Information such as wages on a W2 are converted to help fill out the prior year amounts for an organizer. This will result in Form 1040 looking similar but not identical to what was filed during the tax year. Again, viewing a Form 1040 will not display the same results that were filed with your other program.

A two year summary is completed by the conversion using amounts that were filed on the tax return. These amounts are extracted during the conversion & placed into the prior year summary screen. When the return is proformad to the following tax year, these amounts get copied over to allow an accurate two year comparison.

Number of Assets - The conversion program converts a maximum of 2,500 assets per client file.

Items noted in **RED** do not convert & will require manual input. The note will provide the input screen number in Lacerte where to enter the amount. Consult the Contents screen for screen number & name for

Individual Converted Items (1040)

The **underlined & bolded** tiles in the following list correspond to the titles on the Contents screen of the Lacerte tax program.

Client Information Input Screen 1

Filing Status
Taxpayer Information
Spouse Information
Registered Domestic Partners
MFJ/MFS Comparisons
Year Spouse Died

Dependent Information Input Screen 2

Required Dependent Information: Claiming, EIC Qualifications, Dependent Child Care

Miscellaneous Information Input Screen 3

Presidential Campaign
Designee Information

**Converted client (proforma use only) Used to show converted returns,
Do not remove the check mark.**

Direct Deposit

Direct Deposit information plus multiple Deposit Information.

Invoice Letter, Filing Instructions Input Screen 4

Prior Year Preparation Fee (Memo Only)
IRS Center
Credit Card Instructions

Current Year Estimated Tax Payments Input Screen 6

Overpayment applied from prior year – Federal Only
1st thru 4th Quarter Voucher Amount (memo only)

Next Year Estimated Tax (1040 ES) Input Screen 7

Estimates shown for Next Year

Penalties & Interest Input Screen 8

Prior Year Adjusted Gross Income
Prior Year Tax Liability
Form 2210F
Qualified farmer/fisherman
More than 50% income from small bus.

Wages, Salaries, Tips Input Screen 10

Interest Income Input Screen 11

1099-Int information
Seller-Financed Mortgage – Information needed
Name of Foreign Country
Category of income
Foreign Taxes Accrued

Dividend Income Input Screen 12

1099-Div which includes ordinary dividends, cap gain dist. Municipal
Information on Foreign Taxes

Pensions, IRA Distributions Input Screen 13.1

Pension, IRA Distributions Information from 1099R
Traditional/Sep/Simple IRA Report on Form 8606
Cost in Plan at Annuity Starting Date (Plus Death Benefit Exclusion)
Annuity Starting Date (m/d/y) (Simplified Method)
Age at Annuity Starting Date

Gambling Winnings Input Screen 13.2

Gambling Winnings Information Provided whether on W2-G or not.

Miscellaneous Income Input Screen 14.1

Other Income
Other Income subject to self-employment tax
Social Security Benefits (SSA 1099, BOX5) including all pertinent information

State / Local Tax Refunds / Unemployment Compensation (1099-G) Input Screen 14.2

Name of Payer
All pertinent information from 1099G

Does Not Cover: Input Screen 14.2

State & Local Tax Refund Worksheet will need to be entered (in next year's program) if the return had a Schedule A & a state refund

Education Distributions (1099-Q) Input Screen 14.3

Name of Payer
Basis in This ESA as of end of year
Administering State
Basis in education program account as of the end of the year
Value of Coverdell ESA account as of the end of the year

Net Operating Loss Deduction Input Screen 15

Year of Loss (E.G., 2008)
Initial Loss – Regular Tax
Amount available for Carryover/Carryback
AMT Amount available for Carryover/Carryback

Business Income (Schedule C) Input Screen 16

General Information Provided

Gross Receipts or Sales

Returns & Allowances

Other Income

Income & Cost of Goods Sold

Expenses

Foreign income information: category of income

Name of foreign country

Prior year unallowed passive losses – operating (REGULAR TAX & AMT)

Domestic Production Activities

Allocation method (mandatory) Only Item converted from domestic production

Disposition (Schedule D, 4797, Etc.) Input Screen 17

Sales information, Basis, 8949 information

Gross Profit Ratio (Form 6252)

AMT Gross Profit Ratio

Prior Years Payments(s)

Unrecaptured 1250 Gain – Remaining Unrecaptured Section 1250 Gain from year of sale

Installment worksheet: Year, Principal Payments, total Gain, Ordinary Gain, Unrecaptured 1250 Gain

*Like Kind Property Received: Description, Date Identified & Received **Only Converts for Related Party***

Disposition Miscellaneous

Short-term Capital Loss Carryover (REGULAR TAX)

Long-Term Capital Loss Carryover (REGULAR TAX)

Net Section 1231 Losses (5 Preceding Years) (REGULAR TAX & AMT)

Rental & Royalty Income (Schedule E) Input Screen 18

General Information

Rents & Royalties Received

Royalties Received

Direct Expenses

Indirect Expenses

Rental of Vacation Home Information needed

Other Expenses

Federal Basis

State Basis if different

Carryover – Vacation Home Expenses (Regular Tax and AMT)

Carryover – Vacation Home Depreciation (Regular Tax and AMT)

Prior Year Unallowed Passive Losses – Operating (Regular Tax and AMT)

Carryover – Depletion

Farm Income (Schedule F / Form 4835) Input Screen 19

General Information

Sales of Items Bought for Resale (Cash Method)

Cost or Basis of Items (Cash Method)

Sales of Livestock You Raised (Cash Method)

Sales of Livestock, Produce, Etc. (Accrual Method)

Beginning Inventory of Livestock, Etc. (Accrual Method)

Cost of Livestock, Etc. Purchased (Accrual Method)

Ending Inventory of Livestock, Etc. (Accrual Method)
Total Cooperative Distributions
Taxable Cooperative Distributions
Total Agricultural Program Payments
Taxable Agricultural Program Payments
Commodity Credit Loans Reported Under Election
Total Commodity Credit Loans Forfeited or Repaid
Taxable Commodity Credit Loans Forfeited or Repaid
Total Crop Insurance Proceeds Received in Current Year
Taxable Crop Insurance Proceeds Received in Current Year
Taxable Crop Insurance Proceeds Deferred from Current Year
Custom Hire
Other Income
Other Expenses
Section 179 Carryover
Prior Year Unallowed Passive Losses - Operation (REGULAR TAX & AMT)

Partnership Information Passthrough Input Screen 20.1

General Information
Domestic Production Activity: 1 = Apply small business simplified overall method, 2 = simplified deduction method
Foreign Country Code
Foreign Income Code
Foreign Transactions: Name of Country
Other Income Deductions – Passive Prior Unallowed Passive Loss (Regular Tax)
Other Income & Deductions – Passive AMT Prior Unallowed Passive Loss
Other Income & Deductions – Nonpassive
Prior Year Unallowed Passive Losses – Ordinary or Rental Loss (Regular Tax & AMT)
Prior Year Unallowed Passive Losses – Commercial Revitalization Deduction (Regular Tax & AMT)
Prior Year Unallowed Passive Losses – Section 1231 Loss Total (Regular Tax & AMT)
Prior Year Unallowed Passive Losses – Short Term Capital Loss (Regular Tax & AMT)
Prior Year Unallowed Passive Losses – Long-Term Capital Loss Total (Regular Tax & AMT)
At-risk carryovers – (50% & 30%)
At-risk carryovers – capital gain contribution (30%)
At-risk carryovers – capital gain contribution (20%)
At-risk carryovers – nondeductible expenses

S Corporation Information Passthrough Input Screen 20.2

General information
Other income & deductions – Passive Prior Unallowed passive Loss (REGULAR TAX)
Other Income & Deductions – Passive: AMT Prior Unallowed Passive Loss

Estate & Trust Information Passthrough K-1 Input Screen 20.3

General Information for Passthrough Entity
Foreign transactions: Name of country
Category of foreign income (Table 1)
Prior Year Unallowed Passive Loss
AMT Prior Year Unallowed Passive Loss

Depreciation (4562) Input Screen 22

Description of Property
Form Asset Links with (Sch C, Sch E, Sch F, etc)
Activity Name or Number, Asset Category, Date Placed in Service, Cost or Basis, Method, Life or Class Life
1=Half-Year, 2=Mid-Quarter
Amortization Code Section

Prior Depreciation
Prior Special Depreciation Allowance
Prior Section 179 Expense
Basis Reduction (ITC, Etc.)
AMT – Basis
AMT – Class Life (Post-1986)
AMT – Real Property, 2=Leased Personal Property (Pre-1987)
AMT – Prior Depreciation (MACRS Only)
Percentage of Business Use (.xxxx)
General Asset Account Election
150% DB Instead of 200% DB (MACRS Only)
1=IRS Tables, 2=DB/SL Formula (MACRS)
Qualified Indian Reservation Property
Qualified Disaster Property
Listed Property
No Evidence to Support Business Use Claimed
No Written Evidence to Support Business Use Claimed
Sport Utility Vehicle Over 6,000 Pounds
Increase Deduction Limits for Electric Vehicle, 2=No Limits
Vehicle is Available for Off-Duty Personal Use
No Other Vehicle is Available for Personal Use
Vehicle is Used Primarily by a More than 5% Owner
Provide Vehicles for Employee Use
Prohibit Employee Personal Use of Vehicles
Prohibit Employee Personal Use, Except Commuting
Treat All Use of Vehicles as Personal Use
Provide More than Five Vehicles & Retain Info.
Meet Qualified Automobile Demo Requirements
Current Year: Commuting Mileage
Current Year: Average Daily Round-Trip Commute (2106 Only)
Force Actual Expenses, Force Standard Mileage Rate
Gasoline, Lube, Oil
Election Information: Description of Property
Election Information: Cost or Basis of Asset
Election Information: Date Placed in Service
Name or Number of Primary Asset in Like-Kind Exchange
Simplified method – elect to not create carryover basis assets
Date Sold or Disposed of (m/d/y or -m/d/y)
Sales Price (Form 4797)
Expenses of Sale
Blank-1245, 1=1250, 2=1252, 4=1255
Section 1250 Applicable Percentage, if Not 100% (.xxx)

Adjustments to Income Input Screen 24

IRA Contributions After Re-characterizations (Maximum Deduction)
Ira Basis For Prior Years
Roth IRA Contributions After Re-characterizations (Maximum)
Basis in Roth IRA Contributions as of prior year end
Other Adjustments
Jury duty pay given to employer
Expenses from rental of personal property

Itemized Deductions Input Screen 25

Breakdown of Medical Expenses
Taxes
Home Mortgage Interest on Form 1098

Home Mortgage Interest Not on Form 1098: Information needed.
Points Not on Form 1098
Investment Interest
Investment Interest Carryover (Regular & AMT)
Cash Contributions
Contribution Carryover (100%, 50%, 30%, & 20% Limitation)
Miscellaneous Deductions (2%)

Noncash Contributions (8283) Input Screen 26

Name of Charitable Organization (Donee) & other information needed
Contribution Code
Date received by charitable organization
Employer Identification Number

Business Use of Home Input Screen 29

Business Use Area, Total Area of Home
Carryover Of Operating Expenses
Indirect Expenses – Carryover Of Casualty Losses & Depreciation
Qualified Mortgage Insurance Premiums (direct & indirect)
Indirect Expenses
Direct Expenses

Vehicle / Employee Business Expense (2106) Input Screen 30

Occupation, if Different from Form 1040
General Information Needed
Date Placed in Service (m/d/y)
Total Mileage, Business Mileage, Total Commuting Mileage & Average Daily Round-Trip Commute
Business Income & Expenses
Reimbursements
Listed Property Information
Automobile Expenses

Foreign Income Exclusion (2555) Input Screen 31

Foreign Address of Taxpayer: Street Address, City, Region, Postal Code, Country
Employer's U.S.: Name, Street Address, City, State, & ZIP Code
Employer's Foreign Address: Street Address, City, Region, Postal Code, Country
Employer Type
Employer Type, if Other
Enter Last Year (After 1981) Form 2555 Was Filed
Revoked Choice of Earlier Exclusion Claimed
Type of Exclusion & Tax Year Rev. Was Effective
Country of Citizenship
City & Country of Foreign Residence
Travel information: Needed to provide Physical Presence
Beginning Date for Bona Fide Residence (m/d/y)
Ending Date for Bona Fide Residence (m/d/y)
General Information for Living Abroad

FOREIGN COMPENSATION SECTION:

Name & address of employer
Total Wages, Tips & Other Compensation
Total Number of Days Worked (Defaults to 240)
Total Days Worked Before & After Foreign Assignment
Foreign Days Worked Before & After Foreign Assignment

Health Savings Accounts (8889) Input Screen 32

1=Self-Only Coverage, 2=Family Coverage
Acquired Interest in HAS After Death of Account Holder

Archer Medical Savings Accounts (8853) Input Screen 32

1=Self-Only Coverage, 2=Family Coverage
Acquired Interest in MSA After Death of Account Holder

Long-Term Care Insurance Contracts (8853) Input Screen 32

Provide information of person insured

Child & Dependent Care Expenses (2441) Input Screen 33

Persons/Organization Providing Dependent Care – Name, Street Address, City State Zip EIN

General Business & Activity Credits Input Screen 34

General Business Credit Carryover (Lump Sum)
Name of Activity (Automatic if Blank)
Carryforward Of Any Alcohol & Cellulosic Biofuel Fuels Credit After 2004
Prior Year Unallowed Credits – Rental Real Estate
Low-Income Housing (Pre-1990) & Rehabilitation From Rental Real Estate
Low-Income Housing (Post-1989)
All Other Passive Activities

Does Not Cover: Input Screen 34

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually

Foreign Tax Credit (1116) Input Screen 35

Resident of (Name of Country)
Name of Foreign Country
Category of Income
Other Foreign Source Income
Carryover Of Foreign Taxes Paid
AMT Carryover Of Foreign Taxes Paid
Employee compensation over \$250,000 with alternative basis, explanation

Qualified Adoption Expenses (8839) Input Screen 37

Qualified Adoption Credit Carryover
Name, SSN & Date of Birth
Born Before 1990 & Was Disabled
Special Needs Child
Foreign Child

EIC, Elderly, Other Credits Input Screen 38.2

Mortgage Interest Credit: Street Address, City ST Zip
Certificate Credit Rate
Mortgage Interest Credit Carryover –3 Prior Years
Minimum Tax Credit Carryover
Taxable income (PY 6251)

Exclusion items (PY 6251)
4684 loss (PY 6251)
Tax less foreign tax credit (PY 6251)
Alternative minimum tax (PY 6251)
Foreign earned income/housing exclusion
Child Under 24(child's earned income plus 6,400)
Filing Status
Current Year Distributions From IRAs & Elective Deferral Plans
Filing Status in Current Year Other Than MFJ
Homebuyer Credit Date Acquired
Homebuyer Credit Original Credit

Household Employment Taxes Input Screen 42

Employer Identification Number
Paid Cash Wages of 1,500 or More
Withheld Federal Income Tax for Household Employee
Total Cash Wages Subject to Social Security Taxes
Total Cash Wages Subject to Medicare Taxes
Federal Income Tax Withheld
Advanced Earned Income Credit Payments
Paid Total Cash Wages of 1,000 or More in any Quarter of 2nd Preceding Year or Prior Year
Total Cash Wages Subject to FUTA Tax
Paid Unemployment Contributions to Only One State
Paid All State Unemployment Contributions by 4/17/yy
All Wages Taxable for FUTA Were Also Taxable for State Unemployment
Section A – Name of State
Section A – Contributions Paid to State Unemployment Fund
Section B – Name of State (Primary)
Section B – Name of State (Secondary)

Tax for Children Under 18 (8615) Input Screen 43

Tax for Children Under 18 – Name & SSN

Parent's Election to Report Child's Income Input Screen 44

Child's Name & SSN
Reportable Income
Dividends received as a nominee
Non-taxable dividends

Self-Employment Tax (Schedule SE) Input Screen 45

Exempt & Filed Form 4361
Exempt & Filed Form 4029

Prior Year Summary (for Comparison) Input Screen 48

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program

Injured Spouse Claim & Allocation Input Screen 71

Injured Spouse: 1=Taxpayer, 2=Spouse
Refund Check Payable to Injured Spouse Only
Main Home Was in a Community Property State
Name of Community Property State(s)

Check box only if you are divorced or separated from the spouse

Tax Shelter Statement Input Screen 78.1

Name of Reportable Transaction

Tax Shelter Registration Number

Include Transaction on Form 8271

Identifying Number

Corporation Converted Items (1120)

Client Information Input Screen 1

General Corporation Information
Fiscal Year End (mm)
Date Incorporated (m/d/y)
Business Code
Business Activity
Product or Service
Accounting Method (Cash or Accrual)
Other Method (Specify)
Number of Shareholders

Officer Information Input Screen 2

Officer Name
Social Security Number
Time Devoted to Business
% of Common Stock Owned (xx.xx)
% of Preferred Stock Owned (xx.xx)

Affiliations Schedule (851) Input Screen 3

Common Parent Name, if Different
Affiliate General Information
Voting Stock Information
This Corporation Had More than One Class of Stock Outst&ing
This Member Had an Agreement in Existence by Which Persons that Were Not Members of the Affiliated Group Could Acquire Stock or Acquire Voting Power in the Corporation from this Corporation or Another Corporation
Percentage of the Value of the Outst&ing Stock that the Person(s) Could Acquire (xxx.xx)
Percentage of the Value of the Outst&ing Voting Stock that the Person(s) Could Acquire (xxx.xx)
If the Arrangement Was Associated, etc. (item 3d) (Press F1)
Describe the Arrangements

Miscellaneous / Other Information Input Screen 4.1

Title of Signing Officer
Allow Preparer / IRS Discussion:

**Converted client (proforma use only) Used to show converted returns,
Do Not Remove The Check Mark.**

Type of entity: Qualified Personal Service Corporation, or Consolidated Return or Personal Holding Company or Corporation is a Subsidiary in Affiliated/Controlled Group
Parent Name
Parent ID Number
Foreign Person Owns Over 25% of Corporation's Stock
Percentage Owned by Foreign Person (xxx.xx)
Foreign Owner's Country
Number of Forms 5472 Attached
Direct Deposit of Refund
Name of Bank (Memo Only)

Routing Number
Depositor Account Number
Type of Account: Checking,Savings
Print Corporation's Phone Number (from form 8050)
Corporation Owned Foreign Disregarded Entity
Foreign Partnership Name
Foreign Partnership EIN
Forms Filed
Tax Matters Partner
Number of Forms 8858 Attached
Number of Forms 8865 Attached
Distribution From or Grantor of Foreign Trust
Corporation is a Shareholder of a Controlled Foreign Corporation
Country of Foreign Bank Account
Number of Forms 8873 Attached

Invoice & Letter Input Screen 5.1

Prior Year Preparation Fee (Memo Only)
IRS Center
Salutation

20% Direct or 50% Direct/Indirect Owners (Sch PH) Input Screen 6

General Information about Owner
Federal Identification Number
% of Common Stock Owned (xxx.xx)
% of Preferred Stock Owned (xxx.xx)

20% Direct or 50% Direct/Indirect Owned Entities Input Screen 7

Entity type
Name
Federal Identification Number
Country of Incorporation/Organization, if not U.S.
Percentage Owned (xxx.xx)

Foreign Owned Corporation Information (5472) Input Screen 8

Country of Incorporation
Country(ies) of Filing Income Tax Return as a Resident
Principal Country(ies) Where Business is Conducted
Consolidated Filing of Form 5472
If Foreign Person Owned at Least 50% of the Reporting Corporation
Direct 25% Shareholder(s)
Ultimate Indirect 25% Shareholder(s) – General Information
Related Party: General Information
Principal Business Activity Code
Principal Business Activity
Principal Country(ies) Where Business is Conducted
Country(ies) of Filing Income Tax Return as a Resident
Type of Party: Foreign Person, U.S. Person
Type of Relationship Information
Reasonable Estimates are Used

Controlled Group Apportionment Consent Input Screen 9

Name
ID Number

Taxable Year Ended (m/d/y)

Estimates Input Screen 10

OVERPAYMENT APPLIED FROM PRIOR YEAR

1st Installment Voucher Amount (Memo Only)

2nd Installment Voucher Amount (Memo Only)

3rd Installment Voucher Amount (Memo Only)

4th Installment Voucher Amount (Memo Only)

Credit to Next Year (Options 1 & 4 Only)

Large Corporation Determination –three preceding years

Penalties & Interest Input Screen 11

Prior Year Tax

Large Corporation

Income Input Screen 13

Interest

US Gov't interest included in Interest

Cost of Goods Sold Input Screen 14

Additional Section 263A Costs

Other Costs

Ending Inventory

Cost

Lower of Cost or Market

Other Method

Rules of Section 263a Apply

Disposition (Schedule D, 4797, Etc.) Input Screen 15

Description of Property

Date Acquired (m/d/y or -m/d/y)

Date Sold (m/d/y or -m/d/y)

1=Short-Term, 2=Long-Term

Gross Profit Ratio (.xxxx Or 100%) (Form 6252)

Prior Years' Payments

Ordinary Income

Like- Kind Property Received – Description

Like-Kind Property Received – Date Property Identified (m/d/y)

Like-Kind Property Received – Date Property Received (m/d/y)

Related Party: General Information

Relationship to Taxpayer

Marketable Security

K-1 Information Input Screen 16

Name of K-1 Entity

Employer Identification Number

Tax Shelter Registration Number

Rental / Other Passive Activities Input Screen 18

Description of Property/Activity

Entire disposition

Prior Unallowed (Federal) – Advertising
Prior Unallowed (Federal) – Bad Debts
Prior Unallowed (Federal) – Compensation Of Officers
Prior Unallowed (Federal) – Cost Of Goods
Prior Unallowed (Federal) – Depletion
Prior Unallowed (Federal) – Depreciation
Prior Unallowed (Federal) – Interest
Prior Unallowed (Federal) – Repairs
Prior Unallowed (Federal) – Rents – Real & Personal Property
Prior Unallowed (Federal) – Salaries & Wages
Prior Unallowed (Federal) – Taxes
Prior Unallowed (Federal) – Other Deductions
Prior Unallowed (Federal) – Short-Term Capital Losses
Prior Unallowed (Federal) – Form 4797 Losses

Deductions Input Screen 20

Depreciation – Section 179 carryover
Cash Contributions
Taxes – Other

Depreciation (4562) Input Screen 21

Description of Property
Form
Category
Date Placed in Service
Qualified Disaster Area
Cost or Basis
Method
Life or Class Life
1=Half-Year, 2=Mid-Quarter
Amortization Code Section
Prior Section 179 Expense
Prior Depreciation
Basis Reduction (ITC, Etc.)
AMT – Basis
AMT – Real Property, 2=Leased Personal Property (Pre-1987)
AMT – Current Depreciation
AMT – Prior Depreciation (MACRS Only)
ACE – Basis
ACE – Life
ACE – Current Depreciation (-1 if None)
ACE – Prior Depreciation
Percentage of Business Use (.xxxx)
General Asset Account Election
Alternative Depreciation System (ADS)
1=150% DB, 2=200% DB (% MACRS)
1=IRS Tables, 2=DB/SL Formula (MACRS)
Qualified Indian Reservation Property
Listed Property
Sport Utility Vehicle Over 6,000 Pounds
Date Traded
Date Sold or Disposed of (m/d/y or -m/d/y)
Sales Price (-1 if None)
Expenses of Sale
Blank=1245, 1=1250, 2=1252, 3=1254, 4=1255
Section 1250 Applicable Percentage, if Not 100% (.xxx)

Regular Net Operating Loss Deduction Input Screen 23.1

Current year net operating loss
Regular Net Operating Loss Carryovers

AMT Net Operating Loss Deduction Input Screen 23.2

Current year net operating loss
AMT Net Operating Loss Carryovers

Contribution Carryovers Input Screen 24

Current year contribution subject to the 10% limitation
Regular Carryovers from 1st to 4th Preceding Periods

Noncash Contributions Input Screen 25

Donee – General Information about Organization

General Business Credits Input Screen 28.1

Eligible small business
Carryforward Of Empowerment Zone Employment Credit To Current Year
Indian Employment Credit: Qualified Wages 1993
Indian Employment Credit: Qualified Health Insurance 1993
Gen. Business Credit Carryover To Next Year
Small Employer Health Insurance Premiums Credit-Name

Schedule A (8609) / LIH Recapture (8611) Input Screen 28.2

Building ID Number
Date Placed in Service (m/d/y)
1=Newly Constructed or Existing Building, 2=Section 42(e) Rehabilitation Expenditure
Corporation Does Not Have Form 8609 Issued By the Housing Credit Agency
Building Qualified as Part of Low-Income Housing Project & Met Section 42 Requirements: 1=Yes, 2=No
Decrease in the Building's Qualified Basis for This Tax Year
Eligible Basis from Form 8609, Part II, Line 7b
Low-Income Portion (.xxxx)
Credit Percentage from Form 8609, Part I, Line 2 (.xxxx)
Maximum Housing Credit Available from Form 8609, Part I, Line 1b

Does Not Cover: Input Screen 28.3

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually

Other Credits Input Screen 31.1

Minimum tax credit carryover
Prior year AMT

Alternative Minimum Tax (4626) Input Screen 33

Small Corporation Determination – Gross Receipts (3 Preceding Years)
Corporation is a Former AMT Small Corporation
Change Date (m/d/y)
Small Corporation Exemption: 1=Yes, 2=No

Schedule PH Input Screen 34

Amounts Excluded Under Section 543(a)(1)(A), 543(a)(1)(B)
Less Adjustments Described in Section 543(b)(2)(A)
Less Adjustments Described in Section 543(b)(2)(B)
War Profits & Excess Profits Taxes Not Deducted
Names & Addresses of Persons Who Rented or Used Property
Subject to 545(b)(6)

Balance Sheet (Assets) – Ending Amounts Only Input Screen 37

Cash
Accounts Receivable
Less Allowance for Bad Debts
Inventories, if Different from Screen 14
U.S. Government Obligations
Tax-Exempt Securities
Other Current Assets
Loans to Stockholders
Mortgage & Real Estate Loans
Other Investments
Buildings & Other Depreciable Assets
Less Accumulated Depreciation
Depleteable Assets
Less Accumulated Depletion
L& (Net of Any Amortization)
Intangible Assets
Less Accumulated Amortization
Other Assets
Total Assets

Balance Sheet (Liabilities & Capital) – Ending Amounts Only Input Screen 37

Accounts Payable
Mortgages, Notes Payable – Current Year
Other Current Liabilities
Loans from Stockholders
Mortgages, Notes Payable – Long-Term
Other Liabilities
Preferred Stock
Common Stock

Balance Sheet (Miscellaneous) Input Screen 38

Current Year Book Depreciation (Table or Dollar Amount)
Current Year Book Amortization (Table or Dollar Amount)

Schedule M-1 Input Screen 39.1

Income Subject to Tax Not Recorded on Books
Expenses on Books Not Included on Return – Other
Income on Books Not Included on this Return – Other
Deductions Not Charged Against Book Income – Other

Schedule M-3 Input Screen 39.2

Filing Schedule M-3 as Alternative Disclosure Under Rev. Proc. 2007-45
Did the corp. file SEC Form 10-K for its income statement period...

Did the corp. prepare a certified audited non-tax-basis income statement...

Did the corp. prepare a non-tax-basis income statement for the period...

If Corporation's Income Statement Has Been Restated...

Any of Corporation's Voting Common Stock is Publicly Traded

Symbol of Primary U.S. Publicly Traded Voting Common Stock

Stock's CUSIP Number

Accounting Standard used

Net Income or Loss from Non-includible Foreign Entities

Net Income or Loss from Non-includible U.S. Entities

Net Income or Loss from Other Includible Entities

Adjustment to eliminations of transactions between includible entities

& Non-includible entities

Complete Column A & Column D of parts II & III

Income or Loss from Equity Method Foreign Corporations: Entity Name

Gross Foreign Dividends Not Previously Taxed: Dividend Payer

Subpart F, QEF, & Similar Income Inclusions: Entity Name

Section 78 Gross-Up: Entity Name

Gross Foreign Distributions Previously Taxed: Entity Name

Income or Loss from Equity Method U.S. Corporations: Entity Name

U.S. Dividends Not Eliminated in Tax Consolidation: Dividend Payer

Minority Interest for Includible Corporations: Entity Name

Income or Loss from U.S. Partnerships: Partnership Name

Income or Loss from Foreign Partnerships: Partnership Name

Income or Loss from Other Passthrough Entities: Entity Name

Worthless Stock Losses

Other Income / Loss Items With Differences

Research & Development Costs

Section 118 Exclusion

Other Expenses / Deduction Items With Differences

Prior Year Summary (for Comparison) Input Screen 43

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program

Homeowners Associations (1120-H) Input Screen 54.1

Homeowner's Association (Mandatory)

Type of Association

Taxable Interest if Different

Other Income if Different

Taxes

Licenses

Other Deductions

Payments

S Corporation Converted Items (1120S)

Client Information Input Screen 1

General S Corporation Information
Date Incorporated (m/d/y)
Date Elected S Corporation (m/d/y)
Fiscal year end (month)
Business Code
Business Activity
Product or Service
Accounting Method
Other Accounting Method
State Return

Miscellaneous Info., Other Info. (Sch. B) Amended Return Input Screen 3.1

Title of Signing Officer
Corp is electing to be an S-corp. beginning w/ this tax year
Final Return
Change in corporate name
Change in corporate address
Amended return
Allow Preparer / IRS Discussion: 1=Yes, 2=No, 3=Blank
Corp own directly or indirectly 50% or more of voting stock of domestic corp.

Converted client (proforma use only) Used to show converted returns, Do Not Remove The Check Mark.

Own Domestic Corporation – General Information
Required to file 8918
Corp issued publicly offered debt instruments
Member of controlled group (code 107)
Corporation is Required to File Under Section 6111
Tax Shelter Registration Number
Net Unrealized Built-In Gain – Federal
Accumulated Earnings & Profits at Year-End (code 117)
Direct Deposit of Refund
Routing Number
Depositor Account Number
Type of Account
Print Corporation's Phone Number
Corporation Owned Foreign Disregarded Entity
Number of Forms 8858 Attached
Number of Forms 8865 Attached
Foreign Partnership Name
Foreign Partnership EIN
Foreign Partnership Forms Filed
Foreign Partnership Tax Matters Partner
Corporation is a Shareholder of Controlled Foreign Corp.
Number of Forms 5471 Attached
Interest in Foreign Bank Account
Name of Foreign Country

Number of Forms 8873 Attached (Extraterritorial Income Exclusion)
Was a qualified sub S subsidiary election terminated or revoked?

Invoice, Letter, Filing Instructions Input Screen 4.1

Prior Year Preparation Fee (Memo Only)
IRS Center
Salutation

Shareholder Information Input Screen 5

Identification Number
Street Address
City
State
ZIP Code
Resident State
Ownership %

Stock Ownership Input Screen 6

Shareholder Name
Number of Shares Owned at Year End

Shareholder's Basis Input Screen 9

Stock Basis At Beginning Of Tax Year
Prior Year Loss In Excess Of Basis
Principal Amount Of Debt Owed To Shareholder At Beginning Of Tax Year
Debt Basis At Beginning Of Tax Year, If Diff.

Estimates Input Screen 10

Overpayment Applied From Prior Year

Penalties & Interest Input Screen 11

Prior Year Excess Net Passive Income Tax
Form 2220 Options
Optional Annualized Methods: 1=Option 1, 2=Option 2, Blank=Standard

Ordinary Income Input Screen 13

Other Income

Cost of Goods Sold Input Screen 14

Additional Section 263A Costs
Other Costs
Ending Inventory
Inventory Method: Cost
Inventory Method: Lower of Cost or Market
Inventory Method: Other Method
Rules of Section 263A Apply

Ordinary Deductions Input Screen 15

Taxes other

Other-Ordinary Deductions
Allocation Method (M&atory)
Other Information

Depreciation (4562) Input Screen 16

Description of Property
Form
Activity Name or Number
Category
Gulf Opportunity Zone Asset: 1=Yes, 2=No
Cost or Basis
Method
Life or Class Life
1=Half-Year, 2=Mid-Quarter
Amortization Code Section
Prior Section 179 Expense
Prior Depreciation
Basis Reduction (ITC, Etc.)
AMT – Basis
AMT – Real Property, 2=Leased Personal Property (Pre-1987)
AMT – Prior Depreciation (MACRS Only)
Percentage of Business Use (.xxxx)
General Asset Account Election
Alternative Depreciation System (ADS)
150% DB Instead of 200% DB (MACRS Only)
1=IRS Tables, 2=DB/SL Formula (MACRS)
Qualified Indian Reservation Property
Qualified Disaster Property
Listed Property
Sport Utility Vehicle Over 6,000 Pounds
Date Sold or Disposed of (m/d/y or -m/d/y)
Sales Price
Expenses of Sale
Simplified Method
Blank=1245, 1=1250, 2=1252, 3=1254, 4=1255
Section 1250 Applicable Percentage, if Not 100% (.xxx)
Total Gain (loss)
Ordinary income portion under recapture rules

Farm Income / Expenses Input Screen 18

Principal Product
Employer ID Number (if Different)
Agricultural Activity Code
Accounting Method: Cash 2=Accrual
Do Not Materially Participate
Cost of Livestock, Produce Purchased During the Year
Ending Inventory of Livestock, Etc.

Schedule K Income & Deductions Input Screen 20

Other Income (Loss)
Section 59(e) (2) Election Expenses
Other Deductions
Section 179 Carryover (Not oil & Gas Activities)

Rental Real Estate Activities (Form 8825) Worksheet Input Screen 21

Kind of Property
Street address
City
State
Zip Code
Type of Property
Other type of property
2=Delete Next Year
Other Expenses

Disposition (Schedule D, 4797, Etc.) Input Screen 23

Description of Property
Date Acquired (m/d/y or -m/d/y)
Date Sold (m/d/y or -m/d/y)
Short-Term, 2=Long-Term
Gross Profit Ratio (.xxxx Or 100%) (6252)
Prior Years' Payments
Ordinary Income (-None, Triggers 4797)
Disposition of Asset With Prior Section 179 Expense
Like-Kind Property Received: Description
Like-Kind Property Received: Date Property Identified (m/d/y)
Like-Kind Property Received: Date Property Received (m/d/y)
Related Party: Name
Related Party: Street Address
Related Party: City
Related Party: State
Related Party: ZIP Code
Taxpayer ID Number
Relationship to Taxpayer
Marketable Security

Noncash Contributions (8283) Input screen 25

Name of Charitable Organization
Donee: Street Address, City, State, & Zip Code

Credits (Schedule K) Input Screen 26.1

Real Estate Rehabilitation Expenditures
Rental Real Estate Credits
Other Rental Credits
Other Credits & Credit Recapture
8941: Individuals Considered Employees

Schedule A (8609) / LIH Recapture (8611) Input Screen 26.3

Kind of Building
Building ID Number
Date Placed in Service (m/d/y)
Newly Constructed or Existing Building, 2=Section 42(e) Rehabilitation Expenditure
S Corporation Does Not Have Form 8609 Issued By the Housing Credit Agency
Building Qualified as Part of a Low-Income Housing Project & Met Section 42 Requirements: Yes, 2=No
Decrease in the Building's Qualified Basis for This Tax Year
Eligible Basis from Form 8609, Part II, Line 7b
Low-Income Portion (Line 2) (.xxxx)
Credit Percentage from Form 8609, Part I, Line 2 (.xxxx)

Maximum Housing Credit Available from Form 8609, Part II, Line 1b

Other Schedule K Items Input Screen 27

Foreign Transactions – Foreign Country
Foreign Income Sourced at Corporate Level – Listed Categories
Deductions Allocation/Apportionable at Corporate Level – Listed Categories
Reduction in Taxes Available for Credit
Other Foreign Transactions
Other AMT Items
Other Items & Amounts (Line 17d)

Balance Sheet (Assets) – Ending Amounts Only Input Screen 29

Cash
Accounts Receivable
Less Allowance for Bad Debts
Inventories, if Different from Screen 14
U.S. Government Obligations
Tax-Exempt Securities
Other Current Assets
Loans to Shareholders
Mortgage & Real Estate Loans
Other Investments
Buildings & Other Depreciable Assets
Less Accumulated Depreciation
Depleteable Assets
Less Accumulated Depletion
L& (Net of Any Amortization)
Intangible Assets
Less Accumulated Amortization
Other Assets

Balance Sheet (Liabilities & Capital – Ending Amounts Only Input Screen 29

Accounts Payable
Mortgages, Notes Payable – Current Year
Other Current Liabilities
Loans from Shareholders
Mortgages, Notes Payable – Long-Term
Other Liabilities
Capital Stock
Additional Paid-in Capital
Total Retained Earnings
Adjustments to Shareholders' Equity
Less Cost of Treasury Stock

Balance Sheet Misc. Input Screen 38

Current year book depreciation
Current year book amortization
Current year book depletion

Schedule M-1 Input Screen 31.1

Income on Schedule K Not Recorded on Books
Expenses on Books Not on Schedule K – Non-Deductible Expenses
Expenses on Books Not on Schedule K – Other

Income on Books Not on Schedule K – Tax-Exempt Income
Income on Books Not on Schedule K – Other
Deductions on Sch. K Not Charged Against Book Income – Other

Schedule M-2 Input Screen 32

Beginning Balance
Other Additions
Other Reductions
Other Adjustments Account (Schedule M-2) – Beginning Balance
Shareholder Undistributed Taxable Income (Schedule M-2) – Beginning Balance
Other Retained Earnings (Schedule L) – Beginning Balance

Schedule M-3 Input Screen Input Screen 31.2

Schedule M-3: Force, 2=Suppress
filing Schedule M-3 as alternative disclosure under Rev. Proc. 2004-45
Did the corp. prepare a certified audited non-tax-basis income statement?
If Income statement was prepared
Type of Income statement prepared
Worldwide consolidated net income (loss)
Accounting standards used for line 4a
Net income/loss from Non-includible foreign entities
Net income/loss from Non-includible U.S. entities
Net income/loss of other foreign disregarded entities
Net income/loss of other U.S. disregarded entities
Net income/loss of other qualified sub S subsidiaries
Adjustment to eliminations of transactions between incredible entities
Adjustment to reconcile income statement period to tax year
Other adjustments to reconcile to amount on line 11
Income or Loss from Equity Method Foreign Corporations
Gross Foreign Dividends Not Previously Taxed
Subpart F, QEF, & Similar Income Inclusions
Gross Foreign Distributions Previously Taxed
Income or Loss from Equity Method US Corporations
US Dividends not Eliminated in Tax Consolidation
Income or Loss from US Partnerships
Income or Loss from Foreign Partnerships
Income or Loss from Other Pass-through Entities
Items Relating
Reportable Transactions
Worthless Stock Losses
Other Income/Loss Items with Differences
Other Expense Deduction with Differences

Schedule K-1 Miscellaneous Information Input Screen 36

Final K-1

Federal Taxes Input Screen 37

Built In Gain (Loss) Code O (Amount & Description)

Prior Year Summary (for Comparison) Input Screen 40

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program

Partnership Converted Items (1065)

Client Information Input Screen 1

Partnership General Information

Fiscal Year End (mm)

Date Business Began (m/d/y)

Business Code

Business Activity

Product or Service

Final Return

Accounting Method

Other Accounting Method

Tax Shelter Registration Number

Type of Entity

Tax Matters Partner

Partner's Capital Account

State Return

Invoice, Letter, Filing Instructions Input Screen 2.2

Prior Year Preparation Fee (Memo Only)

IRS Center

Salutation [

Miscellaneous Information Input Screen 3

Type of Entity Filing if Other

Allow Preparer / IRS Discussion: Yes, 2=No, 3=Blank

Rounding Partner Number

Partner's capital accounts if "other"

Tax Matter Partner Representative if Entity

**Converted client (proforma use only) Used to show converted returns,
Do Not Remove The Check Mark.**

Other Information (Schedule B) Input Screen 5

Partners in This Partnership were a disregarded entity.

Foreign or Domestic corporation, Partnership or Trust own, directly or indirectly an interest of more than 50% in profit, loss or capital of the partnership.

Individual or estate owns, directly or indirectly, 50% or more in profit, loss or capital of the partnership.

Partnership owned directly more than 20% or owned, directly or indirectly, more than 50% of the voting power of any foreign or domestic corporation.

Partnership owned directly an interest of 20% or own, directly or indirectly an interest of 50% in the profit/loss or capital of foreign or domestic partnership.

Partnership is a Publicly Traded Partnership

Part. Has Interest in a Foreign Bank Account

Name of Foreign Country

Partnership is a Grantor of a Foreign Trust

partnership is making a Sec 754 election.

Extensions Input Screen 6

Qualifies Under Reg. Sec. 1.6081-5

Partner Information Input Screen 7

Partner General Information

Type of Entity

If LLC, Federal Classification

Nominee

General Partner or LLC Manager

Passive Partner

Foreign Partner

Partner Percentages Input Screen 8

Profit Sharing – End of Year

Loss Sharing – End of Year

Ownership of Capital – End of Year

Cost of Goods Sold (Schedule A) Input Screen 11

Additional Section 263A Costs

Beginning Inventory

Ending Inventory

Method: Cost

Method: Lower of Cost or Market

Other Method

LIFO Inventory Method Adopted

Closing Inventory under LIFO

Rules of Section 263A Apply

Farm Income (Schedule F) Input Screen 12

Agricultural Activity Code

Accounting Method: Cash, 2=Accrual

Did Not Materially Participate (Sch. F Only)

this business activity is within the gulf opportunity zone

Ending Inventory of Livestock, Etc. – Accrual Method

Deductions Input Screen 13

Allocation method

Depreciation (4562) Input Screen 14

Description of Property

Form

Number of Form

Category

Date Placed in Service

Cost or Basis

Method

Life or Class Life

Half-Year, 2=Mid-Quarter

Amortization Code Section

Prior Section 179 Expense

Prior Depreciation

Basis Reduction (ITC, etc.)

AMT – Basis
AMT – Real Property, 2=Leased Personal Property (Pre-1987)
Percentage of Business Use (.xxxx)
General Asset Account Election
Alternative Depreciation System (ADS)
150% DB Instead of 200% DB (MACRS Only)
IRS Tables, 2=DB/SL Formula (MACRS)
Qualified Indian Reservation Property
Qualified Disaster Property
Listed Property
Date Sold or Disposed of (m/d/y or -m/d/y)
Elect Simplified Method
Sales Price
Expenses of Sale
Blank=1245, 1-1250, 2=1252, 3=1254, 4=1255
Section 1250 Applicable Percentage, if Not 100% (.xxx)

Rental Real Estate Activities (Form 8825) Input Screen 17

Kind of Property
Street address
City
State
Zip code
This Business Activity is Within the Gulf Opportunity Zone
Other Expenses

Dispositions (Schedule D, 4797, Etc.) Input Screen 19

Description of Property
Date Acquired (m/d/y or -m/d/y)
Date Sold (m/d/y or -m/d/y)
Short-Term, 2=Long-Term
Gross Profit Ratio (.xxxx Or 100%)
Prior Years' Payments
Ordinary Income (-None, Triggers 4797)
Disposition of Asset w/ Prior Section 179 expense
Like-Kind Property Received – Description
Like-Kind Property Received – Date Property Identified (m/d/y)
Like-Kind Property Received – Date Property Received (m/d/y)
Related Party: General Information
Taxpayer ID Number
Relationship to Taxpayer
Marketable Security

Credits Input Screen 20.1

Indian Employment Credit – 1993 Qualified Wages
Indian Employment Credit – 1993 Qualified Health Insurance
8941 Employees

Low-Income Housing Input Screen 21

Kind of Building
Building ID Number
Date Placed in Service (m/d/y)
Newly Constructed or Existing Building, 2=Section 42(e) Rehabilitation Expenditure
Partnership Does Not Have Form 8609 Issued By the Housing Credit Agency

Building Qualified as Part of a Low-Income Housing Project & Met Section 42 Requirements: Yes, 2=No
Decrease in the Building's Qualified Basis for This Tax Year
Eligible Basis from Form 8609, Part II, Line 7b
Low-Income Portion (Line2) (.xxxx)
Credit % from Form 8609, Part I, Line 2 (.xxxx)
Maximum Housing Credit Available from Form 8609, Part I, Line 1b

Other Schedule K Items Input Screen 22

Other Income (Loss)
Other Deductions
Other Sec 59 (e) (2) election expenses
Real Estate Rehab. Expenditures
Rental Real Estate Credits
Other Rental Credits
Other Credits
Foreign Transactions – Foreign Country
Foreign Income Sourced at Partnership Level – Listed Categories
Deductions Allocation / Apportionable at Partnership Level – Listed Categories
Reduction in Taxes Available for Credit
Other Foreign Transactions
Other AMT Items
Other Items
Section 179 Carryover

Passthrough Entity K-1 Information Input Screen 23

Name of K-1 Entity
Address of K-1 Entity
Employer Identification Number

Balance Sheet (Assets) – Ending Amounts Only Input Screen 24

Other Current Assets
Other Investments
Other Assets

Balance Sheet (Liabilities & Capital) – Ending Amounts Only Input Screen 24

Other Current Liabilities
Other Liabilities
Partner's Capital Account

Schedule M-1 Input Screen 27.1

Income on Schedule K Not Recorded on Books
Expenses on Books Not on Schedule K – Non-Deductible Expenses
Expenses on Books Not on Schedule K – Other
Income on Books Not on Schedule K – Tax-Exempt Income
Income on Books Not on Schedule K – Other
Deductions on Sch. K Not Charged Against Book Income – Other

Schedule M-2 Input Screen 28

Ending Capital

Schedule M-3 Input Screen Input Screen 27.2

*filing Schedule M-3 as alternative disclosure under Rev. Proc. 2004-45
complete columns (a) & (d) of Parts II & III
Did the partnership file SEC Form 10-K
Does the partnership prepare a certified audited?
Non-tax basis statement
Reportable entity partner
Identifying number
Maximum percentage owned
Type of Income statement prepared
Accounting standards for Worldwide consolidated income
Net income from non includible foreign entities
Net loss from non includible foreign entities
Net income from non includible US entities
Net loss from non includible US entities
Net income/loss from other foreign disregarded entities
Net income/loss from other US disregarded entities
Net Income (Loss) Reconciliation
Income or Loss from Equity Method Foreign Corporations
Gross Foreign Dividends Not Previously Taxed
Subpart F, QEF, & Similar Income Inclusions
Gross Foreign Distributions Previously Taxed
Income or Loss from Equity Method US Corporations
US dividends not eliminated
Income or Loss from US Partnerships
Income or Loss from Foreign Partnerships
Income or Loss from Other Pass-through Entities
Items Relating
Reportable Transactions
Worthless Stock Losses
Adjustments to eliminate transactions between includible & non includible entities.
Adjustments to reconcile income statement period to tax year.
Other Income/Loss Items with Differences*

Schedule K-1 Supplemental Information Input Screen 31

Schedule K-1 Supplemental Information

Special Allocations Input Screen 28

Beginning Capital

Partner Schedule K-1 Misc. Information Input Screen 32

Final K-1: 1=Yes, 2=No

Partner's Capital Account: 1=Tax Basis, 2=GAAP, 3=704(b) Book

Partner's Capital Account: Other

Prior Year Summary (for Comparison) Input Screen 35

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program